



MS02: BRICK PAVING IN PEDESTRIAN AREA - EXAMPLE

Contract/Job Name	Mr and Mrs A Smith
Contract/Job Number	
Date	09/02/2017
Method Statement Written by	
Method Statement Approved by	
Signature of Approver	
Name of Subcontractor (if applicable)	
Address of Subcontractor (if applicable)	

1 Introduction

This Method Statement describes the specific safe working methods which will be used to carry out the work. It gives details of how the work will be carried out and what health and safety issues and controls are involved. The content of this Method Statement reflects the finding of the relevant Risk Assessment(s).

2 Description Of Work

2.1 Purpose

Re-lay brick paving at the Bell Walk pedestrian area at Brookthorpe.

2.2 Scope

Old brick paving to be removed, area to be made level and new paving to be laid. Working hours Monday to Friday 0900 to 1700 hours.

2.3 Sequence of Operations

Courtesy letters to all business premises and notices in public area. Barriers to be placed around area to be replaced. Signs to be placed. Adequate pedestrian access to be maintained. Existing paving to be taken up, stored and then removed. New base to be laid, followed by new brick paving.

2.4 Duration

The work is expected to last for 5 days.

2.5 Completion Criteria

The task will be deemed complete when new brick paving has been laid, the old materials removed from site and all signs and barriers have been removed from the site.

3 Location Of Work

3.1 Site Location

38 Wells BA6 9PQ	Wattisford	Corner	Tel: Mob: Fax: Email:
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3.2 Surrounding Area

A small storage compound and welfare facility will be set up on the corner of the adjacent Ringers Avenue to service the work. This will be contained within a 2 meter high Heras fence, signed, and secured during non working hours.

3.3 Pre-Works Preparation

Courtesy letters to premises affected. Notices displayed in area. Small compound set up in nearby Ringers Avenue.

4 Access Arrangements

The work will be phased so as to allow pedestrian access to all premises in Bell Walk and surrounding areas.

5 Licence

Licence for partial closure of Bell Walk to pedestrians held at JCB Digger Offices.

6 Permit-To-Work

N/A

7 Supervision

7.1 Supervisors

Mr Ivan Bucket Ganger/foreman , employed by JCB Digger Ltd.

7.2 Competencies

Mr Bucket holds a CSCS Supervisor's card and a CITB accredited training certificate in Manual Handling.

8 Responsibilities For Safety Control & Monitoring

8.1 Person Responsible

Mr Ivan Bucket Ganger/foreman , employed by JCB Digger Ltd.

8.2 Duties

Attend site at 0800 hrs daily. Check all safety equipment and signs. Ensure correct use of same. Act as liaison point with business premises and public. Ensure site security during non working hours.

9 Personnel

9.1 Contractors/Sub-contractors

Mr Ivan Bucket - foreman
Mr Les Abour
Mr Alan Workman
Mr Brian Rickie

9.2 Training/Experience

A site attendance register must be in use.

Mr Ivan Bucket - foreman. A CSCS Supervisor's card and a CITB accredited training certificate in manual handling and abrasive wheels.

Mr Les Abour - CSCS Groundworks card and CITB accredited training certificate in manual handling and abrasive wheels.

Mr Alan Workman - CSCS Groundworks card and CITB accredited training certificate in manual handling and abrasive wheels.

Mr Brian Rickie - CSCS Groundworks card and CITB accredited training certificate in manual handling and abrasive wheels.